

Internship Approval Form

Name:

Email:

Agency/	Organization:	
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Brief description of agency/organization's mission:

Agency/Organization website:

Department that you will be working in:

Supervisor's name:

Supervisor's telephone number:

Supervisor's email address:

Address of Agency/Organization:

Start Date: End Date:

Number of weeks:

Hours per week:

Total # of hours:

	(Total must equal at least 300 hours.)			
This internship is (please check one):	PAID (RATE)		UNPAID	
This internship is (please check one):	REMOTE	IN-PERSON	HYBRID	

Brief description of duties (please use back of page if necessary):

Date Form Submitted: ______

Tara Lamb MPA Career Services Coordinator