

Internship Timeline

Term	Recommended Action (for traditional two year, summer internship plan)
1 st Fall	<ul style="list-style-type: none">• Send Tara Lamb your updated resume• Attend Resume/Cover letter workshops (available throughout the year)• Begin applying to fellowships and Federal summer internships (as early as October)
1 st Spring	<ul style="list-style-type: none">• Begin applying for state/local summer internships• Begin interviewing for summer positions• Complete Internship Approval Form (or Internship Waiver form) and submit through eLC
Summer	<ul style="list-style-type: none">• Complete 300+ hours of internship
2 nd Fall	<ul style="list-style-type: none">• Complete Internship Exit paperwork and submit through eLC
2 nd Spring	<ul style="list-style-type: none">• Send Tara your updated resume• Complete Capstone Paper (required regardless of internship waiver)

Contact Tara Lamb for more information:

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Approximate Timeline for Summer Fellowships and Summer Federal Internships

Month	Internship
October	<ul style="list-style-type: none">• Consumer Finance Protection Bureau Summer Internship Opens
November	<ul style="list-style-type: none">• City of Chicago Mayor’s Office Fellowship Program (or late October)
December	<ul style="list-style-type: none">• Government Accountability Office Summer Internships Applications Due
January	<ul style="list-style-type: none">• City of Las Vegas Local Government Management Intern• Oregon Summer Fellows• Georgia Office of the Governor Summer Internships• White House Internship• Federal Reserve Summer Fellowship
February	<ul style="list-style-type: none">• Center for Disease Control Occupational Health Internship & Environmental Health Internship• Congressional Budget Office Summer Internship• NY/NJ Port Authority Summer Internship• City of Boston New Urban Mechanics Summer Fellow
March	<ul style="list-style-type: none">• Carter Center Summer Graduate Assistantships• Carter Center Summer Internships• U.S. Treasury Summer Student Volunteer
April	
May	<ul style="list-style-type: none">• Atlanta Mayor Innovation Delivery Team Summer Internship
