

LINDSAY RAPPE

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Summary

Service oriented and people-driven professional with strong interpersonal skills. Maintains a strong reputation of quick learning and consistent initiative. Handles detail-oriented work in a methodical and organized fashion. Accomplished in determining logical operational practices and fulfilling mission-driven objectives for efficient operations.

Education

University of Georgia (Athens, GA)

Bachelor of Arts – Criminal Justice, Bachelor of Science – Psychology

Master of International Policy

GPA: 3.94, May 2024

Expected May 2026

Work & Related Experience

Investigative Intern (Monroe, GA)

Jan 2024 – Present

Walton County Sheriff's Department, Evidence/Crime Scene Investigation Unit

- Entered thousands of pieces of evidence into Spillman Flex, a public safety database software, to update records
- Conducted research on racial disparities in the proportion of drug arrests for an analytical essay assignment
- Drafted legal paperwork, such as court orders for a judge to approve, for the destruction of evidence

Lead Bartender (Athens, GA)

Oct 2021 – Present

University of Georgia Center for Continuing Education & Hotel, Bulldawg Bistro, 20 hours per week

- Anticipated customers' needs by providing prompt and accurate service to hundreds of guests
- Trained 20 new hires until work performance was adequate and thorough for all job tasks
- Adapted immediately to any and every situation presented to me in a professional manner

Atlanta Athletic Club (Johns Creek, GA)

April 2017 – Aug 2019

Aquatic Supervisor

- Oversaw daily pool operations, ensuring the cleanliness of the facility for all guests
 - Handled member feedback by addressing the concern and providing a solution to manager
 - Scheduled and assisted both lifeguards and front desk employees on day-to-day tasks
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Volunteer & Service Experience

Honors Program Student Council (Athens, GA)

Jan 2023 – Present

President

- Instituted the agenda for the 41 members of the council and drafted a mission statement
- Organized the logistics of 10 annual events and collaborated with other campus organizations
- Discerned and delegated responsibilities to the committee heads at weekly executive meetings

Programming Committee

Feb 2021 – Dec 2022

- Fostered relationships throughout the Honors college by connecting students with faculty
- Provided social and academic opportunities for students to engage with peers
- Coordinated with suppliers for events, such as Dinner with the Dean & Honors Semi Formal

Whatever It Takes (Athens, GA)

Aug 2021 – Present

- Tutored students at the Rocksprings Community Center 2 hours per week after school was out
- Instilled a passion for learning within over 100 Athens' Elementary students
- Built relationships with the kids outside of the classroom while engaging in physical activities

Athens Church Guest Services Volunteer (Athens, GA)

Jan 2021 – Present

- Created rapport with all members of the congregation by welcoming them into each and every service
 - Supplied members with resource assistance by providing childcare and answering all potential questions
 - Arranged channels for guests to donate back to the church and partner, local non-profits
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Skills & Relevant Coursework

- Proficient in Microsoft Office suite
- Basics in R: Conducted multiple regression analysis with psychological data