

# MALLORY LAWRENCE

• writer and editor •

## ABOUT ME

Creative, proficient editor and writer with passion for compelling content and a background in international policy.

Comprehensive understanding of content writing and editorial processes. Acutely aware of maintaining author voice. Prioritizes a diverse, collaborative, and social justice oriented environment.

## EDUCATION

2014 - 2019 • University of Georgia,  
Bachelor's in International Affairs

2010 - 2014 • Carrollton High School,  
High School Diploma

## EXPERIENCE

- Nov 2022 - Present**     **The Carl Vinson Institute of Government**  
Communications Specialist
- Writes news articles, website content, and press releases.
  - Edits formal reports, policy recommendations, and more.
  - Manages internal communications and intranet website.
- Dec 2020 - Nov 2022**     **Oxford Comma Editing**  
Editorial Assistant
- Wrote content and articles for wide variety of clients, including American University School of Political Science.
  - Edited academic articles, theses, and dissertation chapters.
- July 2019 - Dec 2019**     **Deborah Gonzalez for District Attorney**  
Assistant Campaign Coordinator
- Strategized with communication team to come up with best practices to promote candidate and generate engaging content t.
  - Managed volunteer data base and all volunteer campaign activities.
- July 2015 - April 2017**     **Georgia State Library System**  
Outreach Specialist, North East Georgia District
- Developed a statewide database of over 5,000 patrons.
  - Established and wrote monthly statewide news letter for all patrons.