

# Internship Timeline

Term	Recommended Action (for traditional two year, summer internship plan)
1 <sup>st</sup> Fall	<ul style="list-style-type: none"><li>• <b>Send MPA Brandon Solie your updated resume and interests form</b></li><li>• <b>Attend Resume/Cover letter workshops (available throughout the year)</b></li><li>• <b>Begin applying to fellowships and Federal summer internships (as early as October)</b></li></ul>
1 <sup>st</sup> Spring	<ul style="list-style-type: none"><li>• <b>Begin applying for state/local summer internships</b></li><li>• <b>Begin interviewing for summer positions</b></li><li>• <b>Complete Internship Requirement Form and turn it in to Brandon</b></li></ul>
Summer	<ul style="list-style-type: none"><li>• <b>Complete 300+ hours of internship</b></li></ul>
2 <sup>nd</sup> Fall	<ul style="list-style-type: none"><li>• <b>Complete Internship Exit paperwork and turn it in to Brandon</b></li></ul>
2 <sup>nd</sup> Spring	<ul style="list-style-type: none"><li>• <b>Send Brandon your updated resume</b></li><li>• <b>Complete Capstone Paper (required regardless of internship waiver)</b></li></ul>

**Contact Brandon Solie for more information:**

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## **Approximate Timeline for Summer Fellowships and Summer Federal Internships**

<b>Month</b>	<b>Internship</b>
<b>October</b>	<ul style="list-style-type: none"> <li>• <b>Consumer Finance Protection Bureau Summer Internship Opens</b></li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• <b>City of Chicago Mayor's Office Fellowship Program (or late October)</b></li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>• <b>Government Accountability Office Summer Internships Applications Due</b></li> </ul>
<b>January</b>	<ul style="list-style-type: none"> <li>• <b>City of Las Vegas Local Government Management Intern</b></li> <li>• <b>Oregon Summer Fellows</b></li> <li>• <b>Georgia Office of the Governor Summer Internships</b></li> <li>• <b>White House Internship</b></li> <li>• <b>Federal Reserve Summer Fellowship</b></li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• <b>Center for Disease Control Occupational Health Internship &amp; Environmental Health Internship</b></li> <li>• <b>Congressional Budget Office Summer Internship</b></li> <li>• <b>NY/NJ Port Authority Summer Internship</b></li> <li>• <b>City of Boston New Urban Mechanics Summer Fellow</b></li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• <b>Carter Center Summer Graduate Assistantships</b></li> <li>• <b>Carter Center Summer Internships</b></li> <li>• <b>U.S. Treasury Summer Student Volunteer</b></li> </ul>
<b>April</b>	
<b>May</b>	<ul style="list-style-type: none"> <li>• <b>Atlanta Mayor Innovation Delivery Team Summer Internship</b></li> </ul>