

Michael Sway

7065669966 • Michael.S.Sway@gmail.com

EDUCATION

The University of Georgia – Athens, GA
Masters in International Policy

August 2021-Current

The University of Georgia - Athens, GA
Bachelor of Arts in International Affairs
Bachelor of Arts in Anthropology
Cumulative GPA of 3.42

January 2017-December 2018

Certifications/Relevant Coursework

TESOL Certification
UGA Continuing Education

March 2021

Study Abroad in Oxford
Keble College

January 2018-March 2018

Courses: International Law; Terrorism; British Politics; Special Topics in Comparative Healthcare Policy

Other Courses

International Conflict; Introduction to Global Issues; Introduction to International Relations; Introduction to Comparative Politics; East Asian Political Systems; Violent Political Conflict, Nationalism and Ethnic Conflict, Multicultural Healthcare

Work Experience / Internship

University of Georgia, Anthropology Department
Teaching Assistant

August 2021-Current

- Lead student discussion groups
- Assess and grade student work
- Hold office hours to assist students

Publix Produce Department
Retail Associate

November 2020-August 2021

- Developed a detailed knowledge of wide variety of products
- Recommended products to customers based on my knowledge and their requirements
- Improved my ability to multitask, communicate, problem solve, and organize
- Further developed my ability to maintain a cool head in a chaotic environment

Five Points Bottle Shop Athens, GA
Retail Associate

June 2018-April 2020

- Developed a detailed knowledge of wide variety of products
- Recommended products to customers based on my knowledge and their requirements
- Managed and maintained a large number of taps
- Learned how to manage and fix a very large series of draft systems
- Improved my customer service skills and my ability to multitask, communicate, and problem solve

UGA Student Affairs Athens, GA
A/V Technical Assistant

January 2017-December 2018

- Set up and manage various audio/visual equipment
- Improved multitasking, customer service, and communication skills

Columbus Consolidated Government
Probate Court Deputy Clerk Athens, GA

October 2016-December 2016

- Filed and prepared cases for the judge
- Processed marriage certificates and weapons carry licenses
- Tracked down and contacted minor guardians that were delinquent or overdue on their reports
- Reviewed documentation and cost reports of individuals managing/probating wills and estates

Probate Court Intern

August 2016-December 2016

- Followed and learned from the judge about probate law
- Learned how to file and prepare cases for the judge
- Learned how to process marriage certificates and weapons carry licenses
- Helped track down and contact minor guardians that were delinquent or overdue on their reports
- Learned how to review documentation and cost reports of individuals managing/probating wills and estates

Publix Columbus, GA

March 2016-September 2016

Deli Clerk

- Developed multitasking skills in a chaotic environment
- Developed customer service and communication skills

Sylvan Learning Center Columbus, GA

August 2015-March 2016

Teacher's Assistant

- Developed multitasking skills in a chaotic environment
- Developed my communication skills
- Learned how to communicate concepts and ideas to students in an understandable fashion
- Tutored older students in chemistry

CAMPUS AND COMMUNITY INVOLVEMENT

Tau Kappa Epsilon - Athens, GA

March 2017-Present

Member in Good Standing

- Have been involved in unofficial positions of planning, organizing, and fundraising for events

MS Walk Athens, GA

March 2017

Volunteer

- Actively participate as a volunteer for the local walk for multiple sclerosis awareness and fundraising
- Helped set up and run the event
- Helped to direct participants to their designated areas

SKILLS/INTERESTS

Language: Intermediate/Conversational French

Learning Korean

Other: Multitasking, Communication Skills, and Customer Service Skills

Interests: Cooking, Hiking, Travelling, and Martial Arts