

## **Spring 2018 DEFENSE TIMELINE**

For more information on Graduate School forms and deadlines, please see the *Master's Thesis Defense Checklist*. This checklist can be found on the graduate program website.

### **MASTER'S THESIS DEFENSE**

#### **Friday, January 19**

Final date to 1) apply for graduation on Athena and 2) submit your program of study form and advisory committee form to the Graduate School.

#### **Monday, March 5**

Final date to submit a complete draft of your thesis to your major professor. You and your major professor then have two weeks to make any needed revisions before a final copy is distributed to the committee. We assume that you have been working with your major professor and your committee all along, but by this time you should have put together a complete draft.

#### **Monday, March 19**

Final date to distribute the final copy of your thesis to your committee members. Your committee has two weeks to read your thesis before deciding whether or not you are ready to defend. The committee may also request changes before the defense takes place. Although a defense time and date will be reserved soon after distribution, please be aware that this might be canceled or rescheduled if your committee does not approve your thesis for a defense.

#### **Monday, April 2**

Final date to electronically submit one complete copy of your thesis for a format check on the Graduate school website.

#### **Monday, April 16**

Absolute last day the Graduate Advisor will schedule a defense. The committee may request changes before final approval.

#### **Monday, April 23**

Final date to submit the Defense Approval Form and final copy of your thesis to the Graduate School for a May graduation. This means all suggested changes have been made and your major professor has given final approval of these changes.